

Eastside High School Personal Laptop Contract for Students

Beginning October 11, 2010, Eastside High School will allow students to use personally owned laptops and netbooks to access the school's wireless network. This wireless access by personally owned laptops or netbooks is to be used as a means to enhance the student's education experience. Permission to bring and use personally owned laptops or netbooks is contingent upon adherence to the following guidelines.

General Rules

1. **Access to the wireless network will only be granted upon return of this form. An EHS authorization label for approved access will be placed on the laptop and must always be visible for use at school.**
2. No personally owned laptop should ever be connected by cable to the school system network. This network access is through the **wireless connection only**. No one is allowed to connect a personal laptop to the network by an Ethernet cable plugged into a wall jack in the school.
3. Teacher permission is necessary for student use of a personal laptop during classroom instruction or the classroom period.
4. At any time, the laptop must be turned off and put away as requested by the teacher.
5. The use of the laptop is solely limited to support the instructional activities currently occurring in the instructional environment.
6. All sound should be muted unless the teacher grants permission for use of sound associated with the instructional activities.
7. Students may use laptops before school and at lunch but not in the cafeteria, courtyard, or any location where food or drink is consumed.
8. The personal laptop/netbook owner is the only person allowed to use the laptop.
9. No student shall knowingly attempt to gain access to any computer, computer system, computer network, information storage media, or peripheral equipment without the consent of authorized school or district personnel.
10. No student shall install district-owned licensed software on their personal laptop or netbook.
11. No student shall establish a wireless Ad-hoc network using his/her laptop, netbook, or any other wireless device while on school grounds.
12. No student shall use any computer or device to illegally collect any electronic data or disrupt networking services.

Consequences of general use

1. **First Offense**-the laptop will be confiscated and taken to the office for the remainder of the day to be retrieved after school. Additional consequences may result from any violation of the NCSS BOE policy for student behavior found in the student agenda.
2. **Second Offense**-the laptop will be confiscated and taken to the office for the remainder of the day to be retrieved by the parent. Additional consequences may result from any violation of the NCSS BOE policy for student behavior found in the student agenda.
3. **Third Offense**-the laptop privilege will be revoked for the remainder of the semester or the year. Additional consequences may result from any violation of the NCSS BOE policy for student behavior found in the student agenda.

Laptop/Netbook Security Risks

Laptops and other portable electronic devices are especially vulnerable to loss and theft. These items may be targeted in school, on school grounds, parking lots and on buses.

The student must be responsible and aware of all risks. Eastside High School and the Newton County School System **will not** accept responsibility for loss, damage, theft or non working personal property. Students who bring personally owned items on school property must assume the total responsibility of these items. **Laptops and all other portable or digital electronic items that are lost, stolen or damaged are the responsibility of the student and their parents or guardians. As per BOE policy, administrators will not search for lost or stolen items. The school system and school system personnel cannot attempt to repair, correct, or are responsible for malfunctioning personal hardware or software.**

Laptops, netbooks, and all other portable electronic devices should NEVER be left unattended for ANY period of time by the owner. When not in use they should be at the student's side or in secured location such as a school locker when applicable. If a laptop is found unattended, it will be turned into the school administration.

The School System may examine the laptop and search its contents if there is reason to believe the school or county policies or guidelines have been violated.

Parent and Student Agreement

I have read the Eastside Personal Laptop Policy and understand the *Newton County School System Acceptable Use Policy* (located in the student agenda and on the EHS and NCSS web site) concerning the use of computers and connection to the electronic network.

I understand that violation of these provisions may result in the confiscation of a personal laptop/netbook or other portable electronic device by the school administration, the system representative, or the local law enforcement and that legal action may be used according to law.

I give my permission for my student, (please **print** name) _____ to use a personally owned computer on the wireless network at Eastside High School.

Parent signature _____ Date _____

I understand the above rules and policy for using a personally owned computer on the wireless network at Eastside High School and agree to follow the rules outlined.

Student signature _____

Student ID# _____

Date _____

Laptop brand _____

Identifying serial number _____